



*Field Institute Cave Naturalist*

The Field Institute Cave Naturalists provide educational programs for the public, which may include Crystal Cave tours, school education programs and Crystal Cave living history performances. They may also sell SPC merchandise, memberships, and provide park information and services at the Park Visitor Centers, as well as sell Crystal Cave tour tickets at select Visitor Centers.

**FLSA STATUS:** Overtime Non-exempt

**Department:** Field Institute

**EMPLOYMENT TYPE:** Seasonal

**Reports to:** Cave Manager

**ESSENTIAL DUTIES & RESPONSIBILITIES**

- With proper training and guidance, develop, write, and deliver interpretive programs at Crystal Cave throughout the park in subjects including but not limited to: karst hydrology, speleology, park flora and fauna, park history, living history, and geology.
- With proper training and guidance deliver programs including but not limited to: Crystal Cave programs, Living History programs, park flora and fauna programs
- Input program statistics after the delivery of every program
- Continually develop knowledge and understanding of the National Park Service (NPS) and the Sequoia Parks Conservancy (SPC) missions, policies and procedures, and park facilities and features.
- Adhere to the policies and procedures of SPC and the NPS
- Adhere to and engage in SPC safety procedures and safety program
- Learn, adhere to, and engage in the Standard Operating Procedures (SOPs) of SPC and the Field Institute
- Continually develop knowledge and understanding of the natural and cultural history of Sequoia and Kings Canyon National parks.
- Promote SPC mission, programs, membership, merchandise, services, and fundraising efforts
- Provide accurate and complete information to park visitors
- With proper training and guidance correctly operate an electronic point-of-sales (POS) system
- Correctly distribute change to park visitors making purchases in in-park stores
- Continually stock and clean merchandise throughout the in-park stores
- Conduct daily vehicle inspections of SPC vehicles
- Maintain and clean Crystal Cave restrooms throughout the day
- Maintain and clean Crystal Cave parking lot, trash, and employee areas throughout the day
- Maintain and clean the Crystal Cave interior and exterior trails throughout the day
- Wear and maintain a SPC uniform and Living History costume
- Maintain valid first-aid, CPR, and AED certifications
- Maintain a clean and valid driver's license
- Work weekend, holiday, and night-time hours

**SECONDARY DUTIES**

- When needed, staff visitor center information desks throughout the parks and provide accurate and complete information to park visitors
- Assist with SPC administration duties when requested
- With proper training and guidance assist with the repair and maintenance of the Crystal Cave electrical system
- Post information flyers throughout the parks

## REQUIREMENTS

- Being fully vaccinated against COVID-19 with proof of vaccination
- Experience in guiding and resource interpretation preferred
- Excellent communication and speaking skills
- Experience speaking to large groups
- Teaching experience preferred
- Acting or performing experience desired
- Degree or equivalent experience in education, science, and/or history
- Current first-aid, CPR, and AED certification
- Experience with Microsoft Office and Google suite
- Secondary language desired

## SUPERVISORY RESPONSIBILITIES

None

## PHYSICAL DEMANDS

This position is physically demanding. Employees are required to be able to walk a half mile up a steep grade on an uneven surface in twenty minutes, multiple times per day under air conditions that may range from moderate to unhealthy and temperatures up to 100 degrees. Employees must also be able to carry a loaded daypack on the cave trail and move heavy inventory.

## REQUIRED TRAINING OR CERTIFICATIONS

First Aid

CPR

AED

Wilderness First Aid

## WORK ENVIRONMENT

Maintained trails, cross country routes, and buildings in Sequoia and Kings Canyon National Parks and USACE Lake Kaweah, Crystal Cave, and various outdoor settings including favorable and inclement weather, varying air quality, and potential high temperatures. The work environment includes working and driving in early morning, daytime, evening and nighttime conditions. Working in the parks exposes employees to unpredictable and potentially dangerous situations. Examples are rock fall, radon exposure in Crystal Cave, lightning, working at night, wildlife encounters (bees/wasps, black bears, etc.) or driving at night.

## TOOLS/EQUIPMENT USED

Computerized cash register with POS system, hand truck, ten key calculator, NPS phone system, computer and tablets with Microsoft and Google products. May also drive a company vehicle (if authorized). Employees may be required to drive personal vehicles for official business

## GUIDELINES FOLLOWED

National Park Service regulations, SPC Employee Handbook, SPC Safety Program and other handbooks and manuals as instructed.

## EQUAL OPPORTUNITY EMPLOYER

**SEQUOIA PARKS CONSERVANCY IS AN EQUAL OPPORTUNITY EMPLOYER** Sequoia Parks Conservancy is an equal opportunity employer. We do not discriminate against any applicant based on race, religion, color, national origin, gender, sexual orientation, gender identity or expression, genetic information, age, disability, marital status, or veteran's status.